

What is the ILM 360° Assessment

The ILM 360° Assessment is a database driven online facility developed for ILM Centres for use with their learners. It is a dynamically built system which is based on the ILM unit framework.

The process has been designed to be very easy to use:

- The user (ILM Centre/tutor/etc) selects the ILM units to be covered during the learning programme. Each unit has a prescribed set of items (questions) which are designed to capture information about the assessee's current state in terms of those Units.
- The software automatically generates the questionnaire from this information
- The user invites the assessee to set up an assessment through a simple on-line invitation.
- The assessee invites up to 10 assessors by e-mail to carry out an assessment and enters an agreed "close by" date.
- Assessors receive invitations (Inclusive of instructions emphasising importance of completing the assessment)
- Assessors complete the questionnaires on-line (using a 1- 5 scale) and have the facility to add short comments with each Unit. All responses are anonymous.
- The system manages the process, sending reminders every 7 days to those who haven't completed the assessment.
- On the close date the data is processed and the report/workbook generated and becomes available to the assessee (in pdf).
- The assessment process can be carried out at the beginning and the end of each programme.

Additional Features

1. QUESTIONNAIRE

Amendable to accommodate logo and/or organisation name and title of ILM programme.

2. OVERALL SYSTEM LOOK & FEEL

- ILM centres can set up separate accounts for different programmes or for different clients. This enables management of the process and data.
- Facility for an individual assessee to nominate their assessors

3. DATABASE

Data is capable of being retrieved for research and group analyses.

3. REPORTS

2 types of reports can be produced through the AQRILM 360 system:.

- **Assessment Workbook** - produced each time the assessment is completed.
- **Distance Travelled Report** – A specialised comparison report produced after the programme is completed.

Reports will show Centre name and logo on front cover.